

**Minutes of the
Forms Committee
Eastern Connecticut Association of REALTORS® , Inc.
September 7, 2016**

Present: Thomas Sheldon, Susy Hurlbert, Lucien LaLiberty, Pamela McNulty-Hennessey, Masha Robarts, and Paula Turley.

Absent: Anthony Florenzano, Paul Higgins, Gillian Lambert, Amanda Lewis, and Jonathan Peck.

Chair, Thomas Sheldon, called the meeting to order at 9:15 A.M.

1. M/S/C to approve the minutes of August 3, 2016.
2. Correspondence
 - a. Reviewed and discussed the RPR Opt-In Authorization Form
3. Unfinished Business
 - a. ECAR Purchase & Sale Agreement. Proposed revisions are underway, per exhibit.
4. New Business
 - a. Officer/Director Application was tabled until unfinished business is concluded.
 - b. Notice of Termination was tabled until unfinished business is concluded.
 - c. Back-up Offer Agreement/Contingency was tabled until unfinished business is concluded.
 - d. Buyer Sale of Home Contingency (waiver of mortgage contingency) was tabled until unfinished business is concluded.
5. The next meeting will be on **Wednesday, October 5, 2016 at 9:15 A.M.**
6. There being no other business, the meeting adjourned at 11:08 A.M.

Respectfully submitted,

Susy Hurlbert
Chief Executive Officer